

# WINDRIDGE TENNIS & SPORTS CAMPS AT TEELA-WOOKET

## 2019 PARENT HANDBOOK



## CHECKLIST FOR PARENTS

Please refer to the body of the handbook for detailed information.

**CHECK CALENDAR AND CONFIRM SESSION DATES: Found on tuition bill.**

Session 1	Saturday, June 22nd - Thursday, July 11th
Session 2	Saturday, July 13th - Thursday, August 1st
Session 3	Saturday, August 3rd - Saturday, August 17th
Session 1 Rookie Camp	Saturday, June 22nd - Monday, July 1st
Session 2 Rookie Camp	Saturday, July 13th - Monday, July 22nd
Session 3 Rookie Camp	Saturday, August 3rd - Monday, August 12th

**TUITION: Return invoice with balance of tuition for all sessions.**

**CAMPER FORMS (DUE BY MAY 1ST) ARE FILLED OUT ONLINE USING OUR NEW “CampIn-Touch” SYSTEM. You can login by using the same e-mail address and password you used when filling out your child’s application.**

- 1) ROOMMATE REQUESTS FORM:** Filled out by parent and camper.
- 2) CAMPER PROFILE FORM:** Filled out by parent and camper.
- 3) TRAVEL AND CHARTER BUS FORM:** Filled out by parent with required arrival and departure information.
- 4) CAMP RULES, POLICIES AND RELEASE FORM:** Agreement by parent and camper.
- 5) RIDING PROGRAM RELEASE OF LIABILITY FORM:** We offer two types of riding at camp. First, our Riding Majors who have riding each day. Second, for non riders, who may have an opportunity to go once or twice on a trail ride at no cost. If you do not wish your child to ride you may ignore this form.
- 6) CAMPER SPENDING ACCOUNT FORM:** Spending limits for canteen and pro shop.
- 7) HEALTH FORMS - (The downloaded forms may be faxed back or uploaded.)**
  - a) HEALTH HISTORY FORM:** Child’s health history to be filed out by parent.
  - b) PARENT AUTHORIZATION FORM:** This form is DOWNLOADED, signed by parent and uploaded in your CampInTouch account.
  - c) PHYSICIAN’S EXAM FORM:** This form is DOWNLOADED, signed by your physician and uploaded in your CampInTouch account.
  - d) IMMUNIZATION FORM:** This form is DOWNLOADED and filled out by parent if NOT included in the “7-a) Health History Form” above and uploaded in your CampInTouch account.
  - e) MENTAL HEALTH FORM:** This form is DOWNLOADED and only required if you indicated a mental health issue in “7-a) Health History Form” above and uploaded in your CampInTouch account.
- 8) ACTIVITY PREFERENCE FORM:** Please fill out with your child. These activities will be used to create your child’s schedule. Your child will be able to make changes each day they are at camp.

**OTHER HELPFUL INFORMATION ALSO FOUND ON OUR WEBSITE.**

- A) PARENT HANDBOOK - Information you need to know before the start of camp.**
- B) CLOTHING AND EQUIPMENT LIST - Suggested list of what to bring to camp.**
- C) DEALING WITH HOMESICKNESS - Article**
- D) FIRST TIME AT CAMP - Article**

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# HEALTH INFORMATION

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## HEALTH FORMS (YOUR CHILD CANNOT ATTEND CAMP WITHOUT THESE FORMS!)

At the very least the following MEDICAL FORMS must be completed before camp.

- **7-a) HEALTH HISTORY FORM** is filled out by the parent online and contains emergency contacts, health care providers, insurance, health history, mental health, nutritional profile, medications and immunizations.
- **7-b) PARENT AUTHORIZATION FROM** is DOWNLOADED and signed by the parent. It is basically a permission to treat your child with a copy of your child's health insurance card.
- **7-c) PHYSICIAN'S EXAM FORM** is DOWNLOADED and filed out by a your child's physician. The examination should be performed within 12 months of arrival at camp. Examination for some other purpose within this period is acceptable. Examination is for determining fitness to engage in strenuous activity. This form must be signed by the physician.
- **7-d) IMMUNIZATION FORM** is only needed if you were not able to fill in the information on the 7-a) HEALTH HISTORY FORM above.
- **7-e) MENTAL HEALTH FORM** is DOWNLOADED only needed if you indicated there were any mental, emotional and social health issues in the 7-a) HEALTH HISTORY FORM above.

If your insurance coverage mandates one year between physicals and your child will have a physical before he or she attends camp, but after May 1st, send your form as soon as the physical has been completed. If your physician's office uses their own form and it covers the same material as ours, you may substitute the physician's office form or health update form, if it is within one year of camp attendance and has a doctor's signature. If your child has developed a condition since the doctor signed your form, please send a doctor's note with the health form clearing your child for camp attendance and noting any restrictions.

When filling out the Health History part of the form, please remember that we need to make informed decisions about all of the campers who are a part of the Windridge community. Our purpose in having pertinent health information, both physical and emotional, is to be able to better serve your child. Please provide us with all the necessary information we need to care for your camper in the best way possible.

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## ILLNESS AND ACCIDENT POLICY

We will be doing everything possible to have a healthy, accident-free summer. It is still important to have a policy for handling illnesses and accidents at camp. Should it be necessary, our nurse will evaluate a camper and determine whether a visit to the doctor is needed. If a doctor's visit is necessary, the camper's parent(s) or emergency contact will be notified as soon as possible. In an emergency, an attempt to reach the parent(s) or emergency contact will be made **IMMEDIATELY** and we will keep trying until the parent(s) or emergency contact is notified. If a camper needs to spend the night in the health center we will also contact the parent(s) or emergency contact as soon as we can reach you. We do not generally call the parents for routine health issues such as headaches, blisters, sore muscles etc.

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## MEDICATIONS AND PRESCRIPTION DRUGS

For the safety of all campers, our camp rules require that **ALL** medications, from prescription drugs through aspirin or other over-the-counter medicines, be kept in a locked facility at our health center. These are given to campers as needed and only by our nurse or other designated staff member. All medications should be brought to the nurse on opening day by parents or campers. Medicines are then dispensed per physician's orders, or label directions for over-the-counter medications. Prescriptions **MUST** be in their original container with camper's name and dosage information.

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## HEALTH AND ACCIDENT INSURANCE

Please photocopy both sides of your insurance card and attach to the **7-b) PARENT AUTHORIZATION FROM**. Medical attention in our camp health center is covered by your tuition. All additional costs incurred during camp are the responsibility of the camper's parents. These include refilling previously prescribed medication, emergency room visits, local physician's visits, and / or outside providers of medical attention. Parents are financially responsible for any and all charges related to medical treatment which are not covered by their medical insurance including, but not limited to deductible, co-insurance charges and portions of medical charges which individual insurance companies decline to pay.

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## REQUIRED IMMUNIZATIONS

- **Diphtheria and Tetanus:** Campers must be fully immunized against Diphtheria and Tetanus with the basic series of three injections and boosters. Campers through age 10 should have had a booster dose against Diphtheria and Tetanus within the past five years. Campers age 11 and up should have a booster dose of Tetanus Toxoid every ten years.
- **Measles:** An inoculation of live attenuated measles virus vaccine is required of all children who have not had measles. It is important to receive this inoculation two or more weeks before camp.
- **Polio:** All campers must have received the complete series of oral polio vaccine.
- **Mumps Vaccine:** Mandatory for campers over 10 years of age who have not had the mumps.
- **Infectious Hepatitis:** If your child is exposed to Infectious Hepatitis before attending camp, gamma globulin should be given promptly after exposure. **CAMP MUST THEN BE NOTIFIED!**

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## COMMUNICABLE DISEASES

If your child has been exposed to any communicable diseases within three weeks of departure day, please notify the camp immediately.

Please be sure to have your child inspected for the presence of head lice two to three weeks prior to departure and immediately before camp begins. If head lice are found you **MUST** begin the treatment at home and then notify us immediately so that we can provide the necessary follow up care at camp in order to prevent the chance of it spreading to other campers.

As part of our check in process, we screen each camper for the presence of head lice and in the few cases of head lice we may find, we will start the treatment process immediately so that your child will be lice free and not have to miss any of their camp experience.

If we need to treat a camper for lice, an additional \$50 will be charged in addition to treatment products. Both these fees will be charged to your account.

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## FINANCIAL INFORMATION

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### TUITION PAYMENTS

The balance of the tuition for **ALL** sessions is due on or before **May 1st**. If we have not received payment at this time, we will assume you have made other plans and will cancel your reservation and accept the first child from our waiting list. Late payments will incur a 3% late fee so please be prompt.

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### PAYMENT OPTIONS

Personal checks have always been the most common method of payment. *You may pay by e-check through your "CamplnTouch" account under "Financial Management"*.

**NOTE: We do not accept credit cards for tuition payments. We will accept Visa or Mastercard for camper spending accounts used for canteen and pro-shop expenses.**

**Wire Transfer Information:** If this is how you choose to pay, please note that wire transfers incur both incoming and outgoing fees. Outgoing fees vary depending on your bank. Please make sure that you wire adequate funds to cover both the incoming and the outgoing wire fees. For our account information please e-mail or call our office.

e-mail: [info@windridgecamps.com](mailto:info@windridgecamps.com) phone: 802-860-2005

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### CAMPER SPENDING ACCOUNT

The camp is run on a "charge system". Purchases are charged to your child's account and then deducted from his/her deposited money or charged to your credit card. Typical deductions would be for canteen purchases, pro-shop purchases, racquet stringing and trips away from camp.

Campers should not keep any money on their person or in their cabin while at camp as we are not responsible for lost or stolen money. Please complete the required **6) CAMPER SPENDING ACCOUNT FORM**.

Below are suggestions only:

- Canteen: \$40/week (add \$40 if your child is 13 or older as they have a second canteen during some evenings)  
The canteen is open once a day for a drink and snack as well as for toiletries, batteries, flashlights, etc.

- Pro Shop: \$100/session (or what you believe your child may spend) The Pro Shop carries our logo gear (T-shirts, hats, sweats, etc.)

You may send us a separate check, include it with the tuition payment or give us a credit card number that we will charge all purchases to at the end of your camper's stay at camp. If a child overspends their account, payment of the balance will be expected. Any remaining money in camper spending accounts over \$5.00 will be returned as a check.

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## TRANSPORTATION CHARGES

If your child is traveling on our charter bus from the New York City / Connecticut area, a fee of \$150 each way will be charged. If your child is being picked up or dropped off at the Burlington (BTV) airport a fee of \$50 each way will be charged. We also offer a Boston, MA (Logan Airport) pickup service for \$175 each way. We will be at the airport when they arrive to meet them and will stay with them at departure until their plane has taken off.

We are also offering a drop-off only service on closing day to the Boston area. A fee of \$95 will be charged for the service.

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## TRAVEL MONEY

If your child is traveling alone and requires cash for his or her return trip home, please place it in a sealed envelope marked 'travel money' and we will keep it in the safe until their departure.

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## CANCELLATION AND REFUND POLICY

A non-refundable processing fee of \$200 will be retained if you cancel your child's reservation prior to May 1st. After May 1st, the full deposit of \$500 will be retained, and the balance of the tuition will be refunded only if the place can be filled from our waiting list. In the event that the place cannot be filled, the full tuition is forfeited. We reserve the right to withdraw, without refund, any camper whose influence or actions are deemed harmful, or who will not live within the rules and policies of our camp.

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## FINAL STATEMENT

You will be sent a final statement a few weeks after camp has concluded. This statement will itemize any transportation fees, personal spending account deductions, racquet stringing charges, shipping charges, canteen purchases, pro-shop purchases, prescribed medications purchased while at camp, medical bills, and optional camp trip charges that have accrued on your camper's account. Please feel free to contact us should you need any clarification.

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# GENERAL RULES AND POLICIES

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## GENERAL RULES

Camp rules are clearly outlined in our **4) CAMP RULES, POLICIES AND RELEASE FORM**. Please discuss these rules with your child. Parent and child signatures are required on this form.

Please reinforce the following rules with your child before camp begins:

- **The use and/or possession of any tobacco products, drugs, marijuana and/or alcohol is strictly prohibited.** Any camper who disobeys this rule will have their parents notified and arrangements will be made to have the camper sent home.
- The simple rule we follow for camp living is that no one is allowed to have fun at someone else's expense. Camp has an obligation to provide a safe environment to every camper and counselor. Camp cannot tolerate disrespectful and/or inappropriate behavior between peers or staff.
- Any camper caught defacing camp property will be billed for damages and may be asked to leave camp.

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## ITEMS PROHIBITED AT CAMP

We prohibit all types of weapons. This includes Swiss Army and Boy Scout knives. Do not send laser pointers, skate boards, scooters, hot pots, heating coils or scissors. These items can create hazardous situations in camp. Please do not send any aerosol cans. Directors reserve the right to confiscate any items deemed dangerous or detrimental to the camp community.



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## GRATUITIES

**We prohibit the offering of gratuities to counselors and staff.** All of our staff have been made aware of this policy.

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## TECHNOLOGY POLICY

Our policy at camp is for campers to be **UNPLUGGED**. **Any device that accesses the internet, can be used for electronic communication or plays video is prohibited at camp.** This includes **CELL PHONES**, pagers and devices such as the iPod Touch. Campers will not be allowed to have DVD players, TV or personal electronic devices that have these capabilities. We only allow devices that play music. If your device does more than music, please leave it at home. **THANK YOU FOR YOUR SUPPORT WITH THIS POLICY!**

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## SEARCH POLICY

Windridge is committed to creating a safe environment for all campers, staff, volunteers, and visitors. For this reason, there may be times when a search of a camper's living space or possessions may be warranted. A staff member who has reason to suspect, or has knowledge of, contraband or potentially harmful material will present his or her concerns to the acting director, who will decide whether a search should be made. When a search is undertaken, at least one senior staff member and one other staff member must be present. When appropriate, an effort is made to include the camper whose living space or possessions are being searched. A search of a camper's possessions, when warranted, may include such items as backpacks, suitcases, duffel bags and electronic devices. If a weapon or controlled drug is located during a search, or discovered in any other fashion on camp property, the director may be required to notify the police. Possession of contraband or potentially harmful material may also result in disciplinary consequences, up to and including dismissal.

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## TRANSPORTATION

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### TRAVELING TO AND FROM CAMP

Please indicate how your child will be arriving to camp and departing from camp on the required **3) TRAVEL AND CHARTER BUS FORM**.

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### PERSONAL CAR

If you are driving to camp, refer to the last page of the handbook for travel directions to camp from a variety of locations and a list of nearby accommodations.

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### COMMERCIAL AIRLINE

Commercial airlines have direct service to Burlington, VT (BTV) from Logan in Boston, O'Hare in Chicago, Dulles in Washington, JFK in New York City and Newark in New Jersey. We meet campers at the Burlington Airport and Logan Airport in Boston (BOS) on opening day and will return them on closing day.

**Arrivals to Burlington (BTV)**, we request that you schedule flights to arrive before or as close as possible to noon.

**Arrivals to Logan in Boston (BOS)**, we request that you schedule flights to arrive in Boston between 1 PM and 5 PM or as close to that time as possible.

**Departures from the Burlington (BTV)** should be booked to depart before or as close as possible to noon.

**Departures from Logan in Boston (BOS)** should be scheduled after 12 PM and not the last flight of the day.

Return trip tickets or e-ticket confirmation should be secured by you in advance and must be received by us on opening day.

Please arrange to have your child fly "Unaccompanied Minor" (UM) status as required by the airlines. This should be done when you are making flight reservations and a proof of purchase for the "UM" fee in each direction should be requested. Please send us a copy of this proof of purchase or the airline will require us to pay the "UM" fee for the camper's return journey. The airline will ask who is meeting the camper at the airport. Please designate **Norbert Auger, Camp Director**, as the person meeting the camper. We give all drivers a letter authorizing them to pick up campers as an agent of the camp. Norbert Auger signs the letter and staff members show a picture ID card that matches the identification number in the authorization letter before they are allowed to pick up the camper. In order for this transportation to run smoothly, we must have an accurate itinerary.

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## CHARTER BUS

(New York City and Connecticut) Windridge has arranged for a coach bus to transport campers to and from camp, from the Manhattan area, with stops in Darien and Hartford, CT. A counselor is on board to supervise, entertain, and make this a fun and sociable trip. To reserve a space for your child, please complete and return the required **3) TRAVEL AND CHARTER BUS FORM** with payment as soon as possible. Space is limited. The bus company prohibits eating on the bus, but campers should bring a lunch and will be able to disembark at the stops and have their lunch or use the rest rooms. The bus does have a rest room on board, as well. Vending machines are available for snack purchases. If campers want to make purchases they should bring along a couple of dollars in change. The campers will have a snack at camp upon arrival. The following are the pickup and drop off times for the charter bus.

### Pickup times on opening day:

- **NYC:** Metropolitan Museum of Art (front) 7:00 AM departure.
- **Darien, CT.:** First rest area north of exit 12 on I-95 (N) 8:00 AM departure.
- **Hartford, CT.:** Exit 24 on I-91 (N), Wethersfield, in the Comfort Inn parking lot, 9:15 AM departure.

### Drop off times on closing day:

- **Hartford, CT.:** Exit 24 on I-91 (S), Wethersfield, in the Comfort Inn parking lot at 11:30 AM.
- **Darien, CT.:** First rest area south of exit 10 on I-95 (S) at 1:15 PM.
- **NYC:** Metropolitan Museum of Art (front) at 2:30 PM.

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## PRIVATE PLANE

The Berlin, VT airport is the closest private plane airport for your convenience. If you need to have us pick up your child, please notify the office.

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## CONFIRMATION OF ARRIVAL

On opening day, we encourage parents who are sending their child to camp by commercial transportation to call the office three hours after your child's scheduled arrival time. We will also begin to post pictures on the internet the first day of camp.

## PREPARING FOR CAMP

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### BEDDING

Generally we do not provide bedding for campers, except for those travelling from overseas, if needed. You may choose to bring cot or single-bed size sheets and blankets or a sleeping bag, or both. Temperatures sometimes fall below 40 degrees by morning, so be sure that whatever you send is warm! Each camper should also bring a pillow, pillowcases, and towels for shower and pool.

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### CLOTHING AND LUGGAGE (PLEASE - NO HARD TRUNKS)

The **B) CLOTHING AND EQUIPMENT LIST** is intended to serve as a guide. There is no camp uniform. When on the courts, tennis players are required to dress in appropriate athletic attire (no jeans, cutoffs, cargo shorts or spaghetti strap tank tops). Tennis shoes appropriate for clay courts are required (no running shoes or hiking shoes). Colored shirts and shorts are acceptable. Please help your camper choose more conservative attire when packing for their camp session with us. If your child plans to play soccer, please pack shin guards and soccer cleats. Campers who will be horseback riding will be required to wear an approved helmet and boots with a heel and hard toe. Shorts, sweats and informal wear are most commonly worn around camp when campers are not in activities. Campers normally wear dressier clothes during our Awards Banquet on the last night of camp (jacket and tie or dress, recommended but optional). **Soft duffle bags tend to work best at camp.** We try to slide luggage under the beds where possible. A personal backpack is also recommended. **Please label everything with your child's name!** See **Helpful Links** on the last page.

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### SHIPPING LUGGAGE TO CAMP

If it is necessary to send luggage ahead, we ask that you do so no more than one week before opening day. United



Parcel Service (UPS) has been a reliable carrier for us.

They do have a size limit: length plus girth must measure not more than 108 inches, and the weight must be less than 70 pounds.

United Parcel Service (UPS), Express Mail, Federal Express and Regular U.S. Mail Service deliver to camp. Please use the following address:

Windridge Camp at Teela-Wooket  
1215 Roxbury Road  
Roxbury, VT 05669

Phone: 802-860-2005  
Fax: 802-860-2004

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## SHIPPING LUGGAGE FROM CAMP

Please notify us **AT LEAST A WEEK PRIOR** to your child's departure if their luggage will be shipped home. We can arrange to have luggage shipped from camp to you using our UPS account. The charge will be added to your child's camper spending account. If you prefer Fed Ex or another carrier please make these arrangements yourself. Arrange to have the luggage picked up the afternoon of closing day. Please e-mail your child of your plans to ship luggage home.

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## HOMESICKNESS

We know that a camp experience fosters independence. For many campers, the camp experience may also be a camper's first experience with homesickness. Parents don't have to feel helpless if campers are homesick. You also don't need to feel alone. In a study at resident camps, eighty-three percent of the campers studied reported homesickness on at least one day of camp. Since homesickness is the norm, rather than the exception, we have a lot of experience working with campers and homesickness. Please read the **C) DEALING WITH HOMESICKNESS - Article**.

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## PASSPORTS

Please remind your child if they are traveling alone from another country, that they must give their passports and other important documents to the office on opening day for secure storage.

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## VISITING CAMP

**We do not have scheduled visiting days, parents are welcome to see camp on opening and closing day.** If your child is staying multiple sessions, and you are planning to visit camp between sessions, please call ahead. Many times we have scheduled events that take campers away from camp for the day (i.e. tournaments, bike trips, hikes, etc).

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## ROOMMATE REQUESTS AND CAMPER PROFILE

Many children come to camp hoping to be in a cabin with a friend or classmate. The make up of the cabins is the responsibility of the directors and head counselors, who look for social diversity within an age group. We will try to accommodate requests wherever possible. If you feel a cabin request is important, we require that all parties involved make a request by filling in their choice on the **1) ROOMMATE REQUESTS FORM**. The information on this form and the **2) CAMPER PROFILE FORM** will help us in assigning cabins and give our staff the opportunity to know a little about your child before they get to camp.

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## PERSONAL PROPERTY

Please remember that camp is meant to be rustic. Encourage your camper to leave expensive or hard to replace items at home. This includes jewelry and electronic equipment like iPods or MP3 players. **Don't forget to label all equipment, especially tennis racquets, as they are often misplaced and many campers use the same models.** Please be aware of the risks involved in sending any expensive and/or fragile possessions to camp.

In addition, campers are not allowed to bring pets or vehicles to camp.

**WE DO NOT ASSUME RESPONSIBILITY FOR THE LOSS OR DAMAGE OF CAMPERS' PERSONAL PROPERTY.**

# CAMP LIFE

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## OPENING DAY

Arrival time on opening day is between 10 am and 12 noon. Campers and their families arriving by car will be greeted at the parking area by our staff. They will direct you to the check-in desk for registration. There you will turn in spending money, airline tickets and passports and confirm departure plans. Cabin assignments will be given, and counselors will escort campers to their camp home. As part of our check-in process, your child will visit with the nurse for a health screening. There will be an informal, buffet-style lunch in the camp dining hall from 12:00 PM to 1:00 PM. The whole family is cordially invited to attend. After lunch, each of the three major sports areas and the electives program will present exhibitions. Following these, campers and parents will say their good-byes. As soon as all parents have left, campers meet back at their cabins for campus meetings. Later campers are engaged in a camp tour with their cabin mates, team building activities and a wonderful opening campfire that evening.

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## TELEPHONE AND FAX

Campers are not allowed to call home. As always, you may call us and ask to speak with one of our directors about your child at any time and as often as you would like.

Our e-mail system allows parents to e-mail their children every day. We allow campers to phone home on special occasions such as birthdays.

Many of our campers are from overseas and we allow them to fax letters home.

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## E-MAIL, PICTURES AND BLOG

Parents will be able to e-mail campers and view pictures as well as read our blog daily. This will all be done through our "CampInTouch" system. The link can be found on our website at: [www.windridgecamps.com](http://www.windridgecamps.com). You can login by using the same e-mail address and password you used when filling out your child's application.

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## CARE PACKAGES

**Campers are not allowed to bring food to camp or receive packages containing food.** Non-food packages are not regulated but should be limited to just one or two per session. We trust Windridge families and friends to support these rules in the spirit intended. ***Our Head Counselors and group leaders will inspect all packages and confiscate food items.***

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## NUT FREE POLICY

Due to the increased prevalence of nut allergies, we have instituted a policy of not serving nut products in the meals we provide or offering nut products in our canteen. **Please be aware that while we maintain a very strict policy concerning the above items and we would love to provide a completely nut free environment, it is impossible for us to guarantee that our site is completely nut free since it is becoming more and more difficult to find products that are not marked "manufactured in a facility that processes nuts."** We will continue to take precautions to prevent contact with these allergens, and are vigilant in our efforts, but we cannot guarantee that campers with allergies will not come into contact with these foods while at camp.

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## PRO-SHOP

This is where campers can purchase our Windridge Athletics logo gear such as T-shirts, shorts, sweats and other accessories. The cost of these purchases will be deducted from your child's camper account. Please use the **6) CAMPER SPENDING ACCOUNT FORM** to indicate limits and payment method.

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## CANTEEN

We open the canteen after lunch, during rest hour, and sell sports drinks, ice cream and snacks. Campers are limited to one snack or ice cream and one drink at that time. In addition, we sell items including, soap, shampoo, deodorant, toothbrushes, flashlights, batteries, postage stamps, insect repellent, sunscreen, etc. Campers 13 and older have additional times during the week, in the evening, to visit the canteen. Canteen charges will be deducted from your child's account. Please use the **6) CAMPER SPENDING ACCOUNT FORM** to indicate limits and payment method.

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## LAUNDRY

There is a laundry facility located at camp. **Each camper's laundry will be done once per two week session and twice per three week session.** There is no additional fee for this service. One large laundry bag is required with the camper's name clearly marked on the outside. Laundry bags can be purchased at camp for those who arrive without one. (A pillowcase is not an acceptable laundry bag as it doesn't stay closed.) Campers staying multiple sessions will have their laundry done between sessions as well.

Please **MARK EVERY ITEM OF YOUR CHILD'S BELONGINGS WITH THEIR FULL NAME.** We encourage you to mark special items like sweaters, raincoats, jackets, and shoes as well. **TENNIS RACQUETS MUST ALSO BE LABELED WITH YOUR CHILD'S FULL NAME.**

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## CLOSING DAY

The majority of our campers have early departures to the airport and bus station on closing day. **For those of you coming to pick up your children at camp, we recommend you arrive between 8:00 am and 12 noon.** Lunch will not be served. Our staff is given much needed time off as soon as the last camper departs.

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## CAMP SECURITY

Counseling and administrative staff are on duty every night from campers' lights out to staff curfew. At curfew time, all staff are in their living areas. All cabins are covered and key staff members also check cabins and program areas nightly. They are aware of emergency procedures and are on the lookout for unusual occurrences. Security lights have sensors and automatically go on in the evening until daylight. The directors live on-site and are easily accessible in an emergency.

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## TRIPS AWAY FROM CAMP

The great majority of every child's time at camp is spent at Teela-Wooket. However, campers do have some opportunities to participate in off-camp activities under supervision. Commercial buses, school buses, or 12 passenger vans provide transportation. All drivers are over 21 years of age and have participated in and passed a safe driving course. Bus drivers hold Commercial Drivers' Licenses.

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# CONTACT INFORMATION, DIRECTIONS AND LODGING

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## CONTACTS

### **SUMMER:** *(June - August)*

Windridge at Teela-Wooket  
1215 Roxbury Road  
Roxbury, VT 05669  
Phone: (802) 860-2005  
Fax: (802) 860-2004

### **WINTER:** *(September - May)*

Windridge at Teela-Wooket  
P.O. Box 219  
Jeffersonville, VT 05464  
Phone: (802) 860-2005  
Fax: (802) 860-2004

**WEB SITE:** [www.windridgecamps.com](http://www.windridgecamps.com)  
**E-MAIL:** [info@windridgecamps.com](mailto:info@windridgecamps.com)

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## TRAVEL DIRECTIONS TO CAMP

### **From the south:**

**Connecticut, New York and New Jersey:** Take Interstate 91 North to White River Junction, VT and pick up Interstate 89 North (toward Barre).

**Boston:** Take I-93 North to I-89 in Concord, NH to White River Junction, VT and continue up Interstate 89 North (toward Barre).

Follow I-89 to Exit 5 in Vermont (Northfield) and turn left. Take Rt. 64-W down the hill toward Northfield to the STOP sign (about 3 miles). Go straight across Rt. 12 and continue straight on the dirt road (Lovers Lane) for approx. ½ mile. At the end of Lovers Lane, turn left onto Rt. 12A. Windridge is about 5 miles south on the left hand side.

### **From the north:**

**Burlington, VT and Montreal:** Take I-89 South to Exit 5 (Northfield) and turn right. Take Rt. 64-W down the

hill toward Northfield to the STOP sign (about 3 miles). Go straight across Rt. 12 and continue straight on the dirt road (Lovers Lane) for approx. ½ mile. At the end of Lovers Lane, turn left onto Rt. 12A. Windridge is about 5 miles south on the left hand side.

**Driving times:** Boston 3 hours, New York City 5 hours, Montreal 2½ hours, Hartford 3 hours, Burlington 1 hour.

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## NEARBY ACCOMMODATIONS

The following is a list of accommodations closest to camp. (times are approximate driving times from camp):

- The Inn at Teela-Wooket (802) 860-2005 [www.windridgecamps.com.com](http://www.windridgecamps.com.com) 0 min.
- The Pitcher Inn, Warren (802) 496-6350 [www.pitcherinn.com](http://www.pitcherinn.com) 15 min.
- Three Stallion Inn, Randolph (802) 728 5575 [www.threestallioninn.com](http://www.threestallioninn.com) 20 min.
- The Inn at Johnny Cake Flats, Roxbury (802) 485 8961 [www.johnnycakeflats.com](http://www.johnnycakeflats.com) 5 min.
- Sugarbush Resorts, Warren (800) 537-8427 [www.sugarbush.com](http://www.sugarbush.com) 25 min.
- Northfield Inn, Northfield (802) 485-8558 [www.thenorthfieldinn.com](http://www.thenorthfieldinn.com) 10 min.
- Comfort Inn, Berlin (802) 229-2222 [www.comfortinnsuites.com](http://www.comfortinnsuites.com) 20 min.
- Topnotch Resort & Spa at Stowe (802) 253-8585 [www.topnotchresort.com](http://www.topnotchresort.com) 45 min.
- Margaret Holland Inn (802) 485-9202 [www.margarethollandinn.com](http://www.margarethollandinn.com) 10 min.
- Cortina Inn & Resort (800) 451-6108 [www.cortinainn.com](http://www.cortinainn.com) 45 min.
- Sweet Retreat Guesthouse & Sugarworks (800) 707-8427 [www.sweetretreat-vermont.com](http://www.sweetretreat-vermont.com) 10 min.
- Sugarbush Condo (203) 365-0126 [www.northlynx.com](http://www.northlynx.com) 25 min.
- The Woods at Wihakowi Cabins & Cottages (877) 966-3588 [www.thewoodsvt.com](http://www.thewoodsvt.com) 15 min.

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## HELPFUL LINKS

The following links contain information and products that may be helpful in preparing for camp:

- **Sealed With A Kiss:** Super Camp Care Packages  
<http://www.eswak.com/>
- **CampBound:** Soft Trunks & Duffles  
<https://www.campbound.com/soft-trunks>
- **Sticker Kids:** Labels for Clothes and Equipment  
[http://www.stickerkid.com/usa\\_en/#oid=1176\\_4](http://www.stickerkid.com/usa_en/#oid=1176_4)
- **Camp Pacs:** High quality, customized care packages..  
<http://www.camppacs.com>
- **Label Daddy:** Personalized, Washable Peel & Stick labels. Use code WINDRIDGE for a 25% discount.  
<https://www.labeldaddy.com/?discount=windridge>